

HARDY COUNTY PUBLIC SERVICE DISTRICT
FEBRUARY 4, 2026
4:30 P.M.
45 District Drive, Moorefield, West Virginia

Present: Logan Moyers, Robert Harper, Rose Helmick, Melvin Shook and Connie Sherman – HCPD.

The meeting was called to order at 4:45 p.m. The minutes of the December 10, 2025 regular meeting were presented. Robert Harper made a motion to approve the minutes as presented. Rose Helmick seconded the motion. It was unanimously approved.

Unfinished Business:

Baker Alternate Source Project – Logan Moyers provided an update regarding the District's work to develop a project that will utilize groundwater wells to serve as a backup water source for the Baker water system. Moyers informed the board that he has worked with Kylea Radcliff, the District's project engineer, to develop a plan and timeline to move the project forward and reviewed that plan with the District board. This project is eligible to receive funding from the Emerging Contaminant Funding pool through WVDEP's Drinking Water State Revolving Fund (DWSRF) due to previous detections of PFAS compounds in the Baker raw water source and the recurring issues with algae blooms occurring on the source water. The District submitted DWSRF priority list applications in 2025 for two separate projects, one a PFAS removal system project, the other a project to develop groundwater wells as a secondary water source. Those projects were ranked 2nd and 4th, respectively, from over 200 projects across the State. This year those projects will be combined into a single project and application. Because of the high priority ranking the previous applications received, it is hoped that this year's application will again receive a high ranking, and that in turn will allow the District to secure as much as 50% of the overall funding for this project in the form of a DWTRF grant. The 2026 DWTRF priority funding application will be submitted by the end of February. Additionally, the District is also preparing to submit a funding application to WVJDC seeking funding for the remaining portion of the project. The District's goal is to have this application prepared and submitted by March 10th, so that it can be included on the agenda for WVJDC's April meeting where the project will be discussed and considered. Kylea will attend the April WVJDC meeting in person and Logan by phone to address any questions that may arise. A funding recommendation for the project would then be received during the May WVJDC meeting. Letters of support for the project are encouraged to be included in the application, so the District will seek letters of support from both the Hardy County Commission (HCC) as well as Hardy County Schools, who is the District's largest user on the Baker water system at East Hardy schools. Moyers will be attending upcoming meetings for both agencies to request letters of support for the project. Kylea will work to finalize the Preliminary Engineering Report and develop cost estimates for the project which will be included as part of the funding applications. By submitting the project for review to WVJDC the District would avoid the need for a WVPSC certificate case which will significantly reduce the time frame for getting the project to construction.

The District must employ the services of a project account to prepare a portion of the application and to ultimately complete a Rule 42 rate analysis that will determine what the District's rates must be in order to cover whatever borrowing will ultimately be necessary as part of the project. An accounting services agreement with Griffith & Associates was presented in the amount of \$30,000.00. Robert Harper made a motion to approve the agreement as presented. Melvin Shook seconded the motion. It was unanimously approved. Once a Rule 42 analysis has been completed and the necessary rate increase associated with the project has been determined, the District board will have an opportunity to evaluate the project and the proposed rate to determine if the District will ultimately proceed with the project.

In addition to securing funding for the project, the District must receive approval from the State Conservation Committee (SCC), who owns the property where the wells will be located, in order to utilize the groundwater wells as a backup water source. The SCC has engaged with the Natural Resources Conservation Service (NRCS) to evaluate the District's request to use groundwater as an alternate water source for the Baker water system. NRCS has requested an extensive list of information regarding the wells and the use of groundwater in order to make a determination on the District's request on behalf of the SCC. The District and engineers at Thrasher are working to compile the requested information with the intention of providing the

first of two submissions before the SCC's second quarter meeting in April and the second submission before the SCC's third quarter meeting in July. Moyers plans to attend the July SCC meeting either virtually or in person to address any questions regarding the submitted information and to request that a final decision be made on the District's request to utilize groundwater wells as a backup source by no later than the SCC's fourth quarter meeting in October.

Should everything work out regarding project funding and authorization to proceed from the SCC, the District would expect to receive a binding funding commitment from lenders in early 2027. Once a binding commitment is received the District will work to satisfy all lender requirements and would anticipate advertising for bids the first half of 2027 and starting construction in the later half of 2027 with construction expected to be completed in 12-18 months.

Miscellaneous Business:

Moyers informed the board that he had been contacted by a resident on Parker Hollow Road who had issues with his private well and wondered if those issues were caused by the test wells that District drilled in July of 2024. Moyers reached out to the well driller who drilled the test wells for the District about the issue. The well driller said he felt certain the District's test wells were not responsible for issue with the resident's private wells because no water has been drawn from those wells at all since the July 2024 when they were drilled. Moyers passed along the wells driller's response to the concerned resident but did offer that if the resident would like to attend the District's board meeting to discuss the matter, he would add it to the meeting agenda. The resident declined to be added to the agenda.

The District continues to work through issues and is making progress on the software upgrade that was made to the District's accounting/billing system. Office staff continues their work to train and learn the new system.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Rose Helmick seconded the motion. The meeting was adjourned at 5:45 p.m.

The next board meeting will be held on Wednesday, March 4, 2026 at 4:30 pm at the office of the District located at 45 District Drive.



Rose Helmick, Vice-Chairman