HARDY COUNTY PUBLIC SERVICE DISTRICT
AUGUST 5, 2026
4:30 P.M.
45 District Drive, Moorefield, West Virginia

Present: Logan Moyers, Robert Harper, Rose Helmick, Melvin Shook and Connie Sherman – HCPSD.

The meeting was called to order at 4:45 p.m. The minutes of the June 3, 2026 regular meeting were presented. Melvin Shook made a motion to approve the minutes as presented. Rose Helmick seconded the motion. It was unanimously approved.

Unfinished Business:

Baker Alternate Source Project – Logan Moyers was pleased to report that the District received a funding recommendation from the West Virginia Infrastructure and Jobs Development Council (WVIJDC) for a $2.43 million debt forgiveness loan for the Baker Alternate Source Project. These funds along with the anticipated CDS grant in the amount of $1 million dollars, which was recommended for funding by US Congressman Riley Moore, will be used to complete the project. A letter of conditions that must be met before WVIJDC funds can be used for the project will be forthcoming from WVIJDC. An additional requirement for systems receiving funding through WVIJDC is that the system must complete a capacity development assessment with the WVDEP. A meeting has been scheduled with WVDEP representatives as part of the capacity development assessment who will conduct an evaluation of all District's operations. Moyers feels the District will not have any issues with the findings of the assessment but does expect the possibility that the District will have to update and/or develop and adopt new plans or policies in accordance with State and Federal requirements.

In addition to securing funding for the project, the District must receive approval to move forward with the project from the State Conservation Committee (SCC), who owns the property adjacent to the Baker water treatment plant where the wells will be located. The SCC has engaged the Natural Resources Conservation Service (NRCS) to evaluate the District's proposal to use the wells on SCC property as a backup water source for the Baker water system. The District's project engineers at the Thrasher Group are working to finalize project design and prepare the extensive list of information NRCS has requested regarding the District's proposal. The District intends to provide all requested information to the SCC for review by the end of August with hopes to receive approval to proceed from the SCC in late 2026 or early 2027.

New Business:

Lowe & Associates Accounting Services Agreement – An accounting services agreement with Lowe & Associates was presented for review and approval. The agreement, for the term of one year in the amount of $9,600, covers general accounting work including preparation and work-up for the District's annual audit as well as the filing of the District's annual WVPSC report. This accounting work had previously been completed for many years by Roth & White, who have since retired. Lowe & Associated had previously been contracted to perform the District's audits for the past three years. That contract term has now expired and the District will be required to issue a request for proposals to hire a new auditor once guidance to procced with the RFP has been issued by the WV State Auditor's office. Rose made a motion to approve the agreement for general accounting services with Lowe & Associates as presented. Robert Harper seconded the motion. It was unanimously approved.

Miscellaneous Business:

Melvin Shook Reappointment – The Hardy County Commission approved the reappointment of District board member Melvin Shook. His new term runs from July 1, 2026 - June 30, 2032.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Rose Helmick seconded the motion. The meeting was adjourned at 5:00 p.m.

The next board meeting is schedule for Wednesday, September 2, 2026 at 4:30 pm at the office of the District located at 45 District Drive.

Robert Harper, Chairman

These minutes represent a summary of the subject discussed and the actions taken by the members of the Hardy County Public Service District for the regular meeting held on August 5, 2026. The meeting and proceedings were electronically recorded. In the event there may be discrepancies or contradictions between the written minutes and the audio recording, the audio recording shall take precedence.