

HARDY COUNTY PUBLIC SERVICE DISTRICT
NOVEMBER 5, 2025
4:30 P.M.
45 District Drive, Moorefield, West Virginia

Present: Logan Moyers, Robert Harper, Rose Helmick, Melvin Shook and Connie Sherman – HCPSD.

The meeting was called to order at 4:35 p.m. The minutes of the September 3, 2025 regular meeting were presented. Melvin Shook made a motion to approve the minutes as presented. Rose Helmick seconded the motion. It was unanimously approved.

Unfinished Business:

Baker Phase II Water Project – Logan Moyers provided an update on the Baker Phase II water project. Work continues to gauge interest in potential extension areas that are being considered for inclusion in a Baker Phase II water project. Out of the 216 potential customers in the Lost River Valley subdivision, located off Mill Gap Road, only 34 responses have been received to date. The Lost River Valley HOA had previously requested that the District hold a second informational/sign-up meeting for property owners in the subdivision, however no date has been set at this time. Another subdivision in the area being evaluated is “The Summit” subdivision located on Rocky Branch Road in Baker. Out of 34 potential customers, the District has received responses from all property owners with 24 having completed signed agreements and the other 10 having indicated they are not interested in public water. Should the project proceed, there is likely enough interest to include The Summit as part of the project, however a potential holdup that could prevent the subdivision’s inclusion is a needed right-of-way from a property owner on Rocky Branch Rd. who has thus far indicated they are not willing to provide the District with the necessary right-of-way. Should there be enough interest elsewhere to proceed with the project, Moyers will approach the landowner again in an attempt to obtain the needed right-of-way.

Baker Secondary Water Source Project – Logan Moyers provided an update regarding the District’s work to develop a project that will utilize groundwater wells to serve as an emergency backup water source for the Baker water system. Moyers recently met with representatives from the WV Rural Water Association (WVRWA) as well as a representative from Birchtech, a water filtration company who specializes in carbon-based water treatment, to discuss a potential pre-treatment possibility that could provide additional removal of organic material as well as removal of PFAS compounds and other contaminants. High levels of organics in the raw water for the Baker water system have long been problematic for the District and with ever-increasing organic matter levels in the Baker raw water source, the District is always looking for methods that can improve water treatment at the Baker water plant. Birchtech has developed affordable pre-package treatment vessels that have proven very effective at removing organic material by using a combination of traditional sand filters and granular activated carbon filters with minimal operation and maintenance costs. The system also effectively removes PFAS compounds through its carbon filter treatment. After viewing and discussing the issues at the Baker water plant, the Birchtech rep believes they could provide a treatment system to combat increasing levels of organic matter and PFAS contamination for under \$1 million. The District is awaiting a proposal from Birchtech that will provide details on the treatment system, as well as the cost to implement the system and ongoing operation and maintenance costs. Should the District decide to proceed with the Birchtech treatment system, it will be included in the overall project to develop groundwater wells as a secondary source. Both the development of a secondary source and the Birchtech treatment system would qualify to receive funding from the Emerging Contaminant Funding pool through WVDEP’s Drinking Water State Revolving Fund (DWSRF). Engineers at The Thrasher Group are currently working on putting together a preliminary engineering report (PER) for the project. Once the PER has been prepared, it will be included as part of a funding application that will be submitted to WVIJDC who oversees the Emerging Contaminant Funding Pool. The District’s preliminary applications for DWSRF funding for these projects have been ranked 2nd and 4th overall out of over 200 preliminary applications submitted from water systems across the state. Because of the high priority ranking both projects received, it is hoped that the District can secure most, if not all, of the funds for this project in the form of grants.

New Business:

New Payroll Bank Account – The District is currently implementing a new all-in-one utility billing, general ledger accounting and payroll software system. As part of this accounting system upgrade a file transfer must be completed twice a month for payroll purposes. The payroll account for the District has long been held at Summit Community Bank who is now Burke & Herbert bank, however due to an initial setup fee as well as ongoing monthly fees proposed by Burke & Herbert for the ability to complete the required monthly transfers, the District has proposed closing the payroll account with Burke & Herbert and opening a payroll account at Capon Valley Bank where the District's operating revenue account is held. There are no fees associated with the required monthly transfers from Capon Valley Bank. Robert Harper made a motion to approve the opening of a payroll account at the Capon Valley Bank. Melvin Shook seconded the motion. It was unanimously approved.

Miscellaneous Business:

The District was approached by the Hardy County Chamber of Commerce who requested the District consider becoming a member of the Chamber for an annual membership fee of \$50.00. Following a brief discussion, it was determined it would not be in the best interest of the District's customers to use rate-payer funds for this purpose.

Logan Moyers reported the District has received two additional payments as part of the class-action settlement against PFAS polluters. To date, the District has received just over \$100,000 as part of the settlement with additional payments still anticipated.

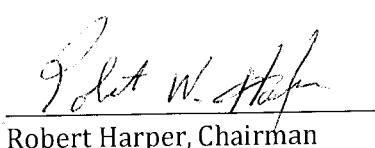
The District has entered into an Alternate Mainline Extension Agreement with the developers of The Pinnacle Subdivision to be located between Moorefield Intermediate School and the Caledonia Heights subdivision. The subdivision will be built in phases with Phase I consisting of 22 lots. Construction on this extension is expected to begin before the end of the 2025 calendar year.

Moyers reported he was contacted by engineers with Potesta Engineering, who were working on behalf of the Hardy County RDA to design a water extension project that would begin at the end of the main line near the Believers Victory Center church to serve the RDA's "Crites property" located just south of the church on either side of US 48. Moyers has also reached out to Hardy County RDA, who is serving as the developer for the project, and has provided the RDA with an Alternate Mainline Extension Agreement, that must be executed before construction on the extension project can begin.

Board member Rose Helmick asked if water would be needed for the Old Fields Solar Farm project. Moyers reported that he had attended an informational meeting with MN8, the developers of the solar project, and was told that there would be no need for public water on the solar farm development.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Rose Helmick seconded the motion. The meeting was adjourned at 5:34 p.m.

The next board meeting will be held on Wednesday, December 10, 2025 at 4:30 pm at the office of the District located at 45 District Drive.



Robert Harper, Chairman