

HARDY COUNTY PUBLIC SERVICE DISTRICT

JUNE 3, 2026

1:00 P.M.

45 District Drive, Moorefield, West Virginia

Present: Logan Moyers, Robert Harper, Rose Helmick, Melvin Shook and Connie Sherman – HCPSD.

The meeting was called to order at 1:04 p.m. The minutes of the April 1, 2026 regular meeting were presented. Robert Harper made a motion to approve the minutes as presented. Rose Helmick seconded the motion. It was unanimously approved.

Unfinished Business:

Baker Alternate Source Project – Logan Moyers provided an update regarding the District's work to develop a project that will utilize groundwater wells to serve as a backup water source for the Baker water system. Moyers informed the board that a funding application submitted to US Congressman Riley Moore's office requesting \$1.95 million in Congressionally Directed Spending (CDS) funding for the Baker Alternate Source Project was recommended for funding by Congressman Moore. The proposed CDS grant funds to be allocated to the project were reduced to \$1 million in the final House of Representatives bill that was passed on to the US Senate. It is still unknown how much, if any, funding the District may ultimately receive as part of any CDS funding allocation at this time until the bill has been approved by the full US Congress, but the District remains hopeful that \$1 million in grant funds may be received. Moyers also reported that the funding application to the West Virginia Infrastructure and Jobs Development Council (WVIJDC) will be on the agenda for review and discussion and will hopefully receive a funding recommendation at WVIJDC's June meeting. The WVIJDC application was originally submitted in late March, however a WVIJDC funding application review committee requested additional information and have tabled issuing a funding recommendation during both the April and May WVIJDC meetings. The funding application is seeking 100% grant funding for the project and included letters of support from the Hardy County Commission (HCC), Hardy County Schools, EA Hawse Nursing & Rehabilitation, Hawse Health and letters from WV State Senators Randy Smith and Jay Taylor. Both Senator's letters strongly supported the need for the project and will hopefully carry weight for a favorable funding package recommendation from WVIJDC.

In addition to securing funding for the project, the District must receive approval from the State Conservation Committee (SCC), who owns the property adjacent to the Baker water treatment plant where the wells will be located. The SCC has engaged the Natural Resources Conservation Service (NRCS) to evaluate the District's proposal to use the wells on SCC property as a backup water source for the Baker water system. The District's project engineers at the Thrasher Group are working to finalize project design and prepare the extensive list of information NRCS has requested regarding the District's proposal. The District will provide all requested information from NRCS to the SCC for review before their quarterly meeting in July. The District has then requested that NRCS and the SCC provide final approval for their proposal at the SCC's October 2026 quarterly meeting.

New Business:

FY25 Financial Statements – The District's fiscal year 2025 audited financial statements, as prepared by Jared Gilespeie, a CPA with Lowe & Associates, has been completed and the management letter was sent to the board members for review prior to the board meeting. This is the final year Lowe & Associates is under contract to perform the District's audit. Jared Gilespeie has agreed to become the District's new accountant, however the District will need to procure a new auditor for the next three years per the requirements of the State Auditor's office and will seek proposals for that work later this year. Audit findings that were included in the management letter included the use of a signature stamp for checks, a limited number missing credit card receipts, occasionally paying sales tax, the need to update the District's depreciation schedule, field staff uniforms not being charged as a taxable fringe benefit, water subsidizing sewer operations, segregation of duties amongst office staff and insufficient sewer rates. Most of the findings have been addressed and other findings are of no concern to the District. Rose Helmick made a motion to approve the financial statement as presented. Robert Harper seconded the motion. It was unanimously approved.

FY27 Budgets – The proposed water and sewer budgets for fiscal year 2027 were included in the board packets for review before the meeting. Following review and discussion, Rose Helmick made a motion to approve the budgets as presented. Robert Harper seconded the motion. It was unanimously approved. The total water budget for fiscal year 2027 is \$2.25 million and the sewer budget is \$57,000.

Melvin Shook Reappointment – District board member Melvin Shook's term ends June 30, 2026. Mr. Shook indicated he is willing to serve another term as a board member of the District. Robert Harper made a motion to request his reappointment for a six-year term beginning July 1, 2026. Rose Helmick seconded the motion. It was unanimously approved. A letter requesting his reappointment will be sent to the Hardy County Commission.

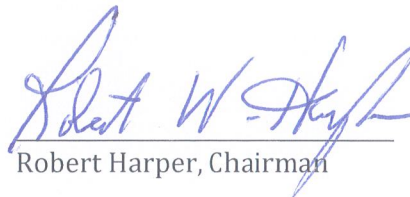
Miscellaneous Business:

Kevin Markwood received the award of Operator of the Year at the WV American Waterworks Association's annual conference recently held at Canaan Valley Resort. Board members and the general manager congratulated him on a well-deserved award. An article will be published in the Moorefield Examiner.

Moyers reported that the postal service delivered May's water bills in a timely manner. The District received multiple requests from customers that late fee be waived due to the late receipt of April's bills, however the District is not permitted to waive late fees for customers who pay past the due date in accordance with State regulations. The District is hopeful that future bills will continue to be delivered in a timely manner.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Rose Helmick seconded the motion. The meeting was adjourned at 2:32 p.m.

The next board meeting is schedule for Wednesday, July 1, 2026 at 4:30 pm at the office of the District located at 45 District Drive.


Robert Harper, Chairman

These minutes represent a summary of the subject discussed and the actions taken by the members of the Hardy County Public Service District for the regular meeting held on June 3, 2026. The meeting and proceedings were electronically recorded. In the event there may be discrepancies or contradictions between the written minutes and the audio recording, the audio recording shall take precedence.